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### **Attendance Policy:**

Please be advised that our attendance policy is as follows:

- A “No-Show” is given for any missed appointment in which you did not attend or call to cancel.
- We will waive ONE No-Show appointment.
- The SECOND No-Show appointment will be charged our \$20 office-wide No Show fee
- If a THIRD No-Show appointment occurs, you will be charged the \$20 No Show fee and discharged from our care.

**\*\*Note if you are more than 15 minutes late for your scheduled appointment without giving advance notice there is a chance that you will have to wait until we have an opening, or you may have to reschedule\*\***

**\*\*Also note that missing/cancelling numerous appointments can affect your workers compensation or no-fault case. \*\***

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Sign

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Date